

**Business Office Update  
April 24, 2017 Meeting**

**Summer 2017 Bids**

- We received the bids for the Summer 2017 projects on April 13, 2017.
- Unfortunately, the bids came in higher than anticipated and Dr. Lind and I will be recommending that the bids be rejected.
- We will recommend that the items be re-bid in late Fall, 2017.

**Gymnasium Fans**

- BAF has agreed to install the fans in both Millburn Elementary and Millburn Middle School's gymnasiums at a cost of \$45,000. The only additional cost is the connection of the fire wire to the fire control box that will add approximately \$1200 to the total cost.
- In addition to providing air movement in the two gymnasiums, it will allow us to maintain a secure environment for our students because we will be able to keep the exterior closed and locked during the school day.

**Gymnasium Floor Update**

- Specialty Floors will be in on April 26, 2017 to remove the finish from the boards that were damaged by water so that the remainder of the moisture can escape from the flooring.
- The floor is scheduled to be refinished beginning on June 21, 2017. We will be able to begin using the floor after July 4, 2017.

**Water Damage at the Millburn House**

- We had some water damage that recently became apparent at the house by Millburn Elementary School. Several months ago, a pipe on the water softener leaked and the pipe had to be replaced. Ana Bibian recently noticed that moisture had gotten into the wall. Terry Miller had a restoration company come out and look at the damage and we have issued a purchase order for them to remove the damaged drywall and clean the damaged areas. We will then need to replace the drywall and repaint the walls.

**E-Rate Funds**

- Joanne Rathunde and I continue to work with AT&T for the installation of the increased bandwidth that should have been in place at the start of the 2016-17 school year. We won't begin paying for the increased bandwidth until it is in place.
- The district has filed for continued E-Rate funding for the 2017-18 year that begins on July 1, 2017. The E-Rate program is funded through a tax on every telephone and internet bill. Funds are distributed to schools and libraries based on the needs of the district. Public school reimbursement is determined by the percentage of free/reduced lunch students in the district. Millburn receives the minimum of 40% reimbursement due to the fact that our free/reduced population is 11%.
  - Millburn will be receiving \$50,400 in eligible services during the 2017-18 school year.
  - Millburn will receive 40% in reimbursement or \$20,160 from the E-Rate program.
- We will also receive some C-2 funding that helps fund network connectivity and equipment. Unfortunately, we completed our network infrastructure improvements one or two years too early. However, we do have some network service agreements and a couple of battery back-up units that are eligible for funding. We will pay 60% of the cost and the E-Rate program will pay 40% of the cost. During the next 5 years, our pre-discount eligible amount for the entire 5 year period is approximately \$200,000.